

**Meeting Agenda**

Regular Commissioner Meeting, Crab Orchard City Hall

December 1, 2022

6:30 pm

- Invocation
- Pledge of Allegiance
- Roll Call
  - Mayor Billy R. Shelton
  - Commissioner Kenneth Manuel
  - Commissioner Jerry Shelton
  - Commissioner Rick Spoonamore
  - Commissioner Bill Dyehouse
- Motion to accept prior monthly meeting minutes  
11/03/2022
- Financial Reports
- Commissioner Reports
  - Emergency Services
  - Water/Wastewater
  - Streets and Road
  - City
- New Business
  - 2<sup>nd</sup> reading on Amended Budget 21-06-03
  - Amendment to Personnel Policy, 22-12-01
  - Phone system upgrade
- Open Discussion

Adjournment

December 1, 2022

**Meeting Minutes**  
Regular City Commissioner Meeting Minutes  
December 1, 2022  
6:30 pm

The meeting was called to order at 6:30 by Mayor Billy Shelton, Mayor Shelton led the invocation and the pledge of allegiance to the US flag.

Role call was performed by City Clerk, all was present, and Mayor Shelton established there was a quorum.

November 3, 2022 , meetings minutes were reviewed no changes were needed, Commissioner Jerry Shelton made the motion to accept the minutes as presented, 2<sup>nd</sup> by Commissioner Kenneth Manuel all in favor, motion carried.

Financial report was given by City Clerk (see attached), No changes needed to be made, Commissioner Kenneth Manuel made the motion to accept the financials, 2<sup>nd</sup> by Commissioner Jerry Shelton, all in favor motion carried.

**Commissioner Reports**

Emergency Service Commissioner Kenneth Manuel stated he felt the City should give each employee as Premium Pay check due to the inflation increase on cost of living. After much discussion, Commissioner Kenneth Manuel made the motion to give employees inflation increase totaling \$13850.00 to also include Fire Chief Larry Owsley , 2<sup>nd</sup> by Commissioner Bill Dyehouse, votes as follows, 3 yeas, Commissioners Kenneth Manuel, Bill Dyehouse and Rick Spoonamore, one nay, Commissioner Jerry Shelton, motion carried.

Streets and Roads Commissioner, Jerry Shelton reported black topping on Viola Street has been completed and the Ambulance Board has moved their checking account to the Casey County Bank in order to receive a higher interest rate.

Water/Wastewater Commissioner Rick Spoonamore reported the water tower project is complete and back in operation, water has been tested and everything has come back good. The Water loss is at 29.3%.

City Commissioner Bill Dyehouse wanted to know if there had been any update regarding the Family Dollar/Dollar Tree store, we know the land has been bought and purchased. We haven't heard any further updates.

**New Business:**

Commissioner Jerry Shelton made the motion to accept the 2<sup>nd</sup> reading of Amended Budget 21-06-03 to amend the budget 2021-2022, 2<sup>nd</sup> by Commissioner Rick Spoonamore, all in favor motion carried.

December 1, 2022

Commissioner Bill Dyehouse made the motion to purchase the Phone system upgrade from Mack Dunn, 2<sup>nd</sup> by Commissioner Rick Spoonamore all in favor motion carried.


Street light needs to be added to the new construction at 69 Viola Street

The Ayers resident was sent certified letter to contact Jimmy Gipson by 12/15/2022 regarding the dilapidated house on Walnut Street.

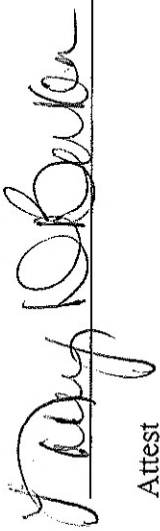
Sill trying to locate another work truck, may look into replacing the motor in the one we have now.

Nothing further to discuss,

Commissioner Kenneth Manuel made the motion to adjourn meeting, 2<sup>nd</sup> by Commissioner Jerry Shelton all in favor, motion carried, and meeting adjourned 7:36 pm.

  
\_\_\_\_\_  
Mayor Billy R. Shelton

1/5/23  
Date

  
\_\_\_\_\_

Attest  
City Clerk, Nancy Baker

1/5/23  
Date

**City of Crab Orchard  
Account Balances**

Account	Balance Total	Description
American Relief Fund Account	\$192,787.99	Savings for Audit
City of Crab Orchard Payroll	\$12,699.94	Payroll
General Fund Cash:C.O. Fire Equipment	\$121,468.88	FD Equipment checking
General Fund Cash:Town of Crab Orchard	\$113,355.06	City Checking
General Fund Cash:City of Crab Orchard Savings	\$37,843.11	City Savings
Grant Fund Cash:FEMA GRANT	\$145.80	Fire Dept Grant
Grant Fund Cash:KIA RD Water Wastewater Grant	\$140.05	Water/Sewer Grant
Police Department	\$7,020.86	Police Dept
Road Fund Cash:C.O. Road Department Revenue	\$2,030.01	Revenue Checking
Road Fund Cash:Road O&M	\$747.46	O&M checking
Sewer Fund Cash:Sewer Bond & Interest Sink	\$12,540.36	Sink fund
Sewer Fund Cash:Sewer O&M	\$3,800.12	O&M Checking
Sewer Fund Cash:Sewer Revenue	\$11,367.61	Revenue Checking
Sewer Fund Cash:Sewer System Depreciation Fund	\$3,589.13	Depreciation/Restricted
Water Fund Cash:Water Customer Deposits	\$61,467.24	Customer Deposit/Restricted
Water Fund Cash:Water Revenue	\$28,304.21	Revenue Checking
Water Fund Cash:WaterWorks Bond & Interest	\$9,821.58	Sink Fund
Water Fund Cash:Waterworks O&M	\$7,971.48	O&M Checking
Water Fund Cash:WaterWorks Reserve Fund	\$31,166.58	Reserve/Restricted
<b>TOTAL SUM</b>	<b>\$658,267.47</b>	

**Crab Orchard Police Department**

**Monthly report**

**November 2022**

**Chief Jimmy Gipson**

**Warning tickets /ordinances violation 5**

**Complaints 5**

**Investigations: 6**

**Arrest made: Misdemeanor: 1 Felony:**

**Criminal summons served : 1**

**Drugs related: Investigation 3**

**Alcohol related: 0**

**Citations: 1**

**Domestics: 2**

**Accidents :2**

**Case reports: Open:2 Closed: 0**

**Traffic stops: 4**

**Hours work for the Month 144 hrs.**

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November 4<sup>th</sup> 6am-2pm 8hrs.

Assist SO and KSP on a domestic on 39 South

Investigation into theft of a vehicle on Main Street. (Cleared)

November 5<sup>th</sup> , 3pm-11pm 8hrs

No major activity

November 7<sup>th</sup> 5:30am-1:30pm 8hrs.

Paper work case and getting a warrant for theft from a vehicle in the parking lot of the Dollar Store.

November 8<sup>th</sup> 9am-5pm 8hrs

No major activity

November 10<sup>th</sup> 9am-5pm 8hrs

Paper work on Theft at Dollar store.

November 11<sup>th</sup> 3pm-11pm 8hrs

Removed a deer in the road on Stanford Street

November 12<sup>th</sup> , 3pm-11pm 8hrs

Complaint from Darlene Wilburn that someone was in her house on Manor Blvd. that was not suppose to be there and giving sexual favors but she was not going to put her out because it was to cold.

November 16<sup>th</sup> 6am-2pm 8hrs.

Meeting with County Attorney over property and warrants.

Accident on Stanford Street.

November 17<sup>th</sup> 10am-10pm 12 hrs

Emergency Preparedness class at the School W/Fire Department and EM.

Commissioner meeting

November 18<sup>th</sup> 3pm- 5pm 2hrs

Training in service DOJT mandatory training.

Assist SO on a accident on 643

November 21<sup>st</sup> 6am-2pm 8hrs

Monitor school traffic

Theft investigation echoed in from the county

Checked abandon building on Sycamore Street evidence that someone had been staying in the building contacted the owner.

November 23<sup>rd</sup> 6pm-2pm 8hrs

347 walnut Street complaint of dog abuse and harassment

Assist with a car fire on Spring Street.

Alarm at the Watts Chapel Baptist Church.

November 24<sup>th</sup> 2pm-11pm 9hrs .

Alarm Watts Chapel Baptist Church.

November 25<sup>th</sup> 2pm-10pm 8hrs.

Traffic stop Main Street for speeding.

Meeting with the new owners of the old woods property.

Gas Drive off at Redi-Mart (found the car and asked them to go back and pay for the gas).

November 26<sup>th</sup> 8am-3pm 7hrs.

No major active.

Traffic stop Main Street for speeding.

November 28<sup>th</sup> 6am-2pm 8hrs.

School traffic .

November 29<sup>th</sup> 6am-2pm 8hrs.

Afternoon School traffic

Worked on code enforcement within the city

# Monthly Water Use Report

Water Utility:  PWSID:

For the Month of:  Year:

1 PRODUCTION COST PER THOUSAND  (insert cost)  
 2 PURCHASE COST PER THOUSAND  (insert cost)

		GALLONS
<b>WATER PRODUCED or PURCHASED</b>		
3	Water Produced	0.0%
4	Water Purchased	100.0%
5	<b>TOTAL PRODUCED AND PURCHASED</b>	3,640,682
6	<b>TOTAL COST #/VALUE!</b>	3,640,682

<b>WATER SOLD</b>		
7	Residential	
8	Commercial	
9	Industrial	
10	Bulk Loading Stations	
11	Wholesale	
12	Other Sales (explain)	
13	<b>TOTAL WATER SOLD</b>	2,480,813
14	<b>TOTAL WATER NOT SOLD</b>	1,145,469
		<b>68.5%</b>
		<b>31.5%</b>

<b>BREAKDOWN OF WATER USAGE</b>		
15	Water Treatment Plant	
16	Wastewater Treatment Plant	
17	System Flushing	20,000 #/VALUE!
18	Fire Department Usage	0 #/VALUE!
19	DBP Flushing	DBP Maintenance
20	<b>TOTAL USAGE</b>	20,000
21	<b>WATER LOSS PERCENTAGE FOR RATE PURPOSES</b>	<b>30.9%</b>

<b>BREAKDOWN OF WATER LOST</b>		
22	Tank Overflows (other than for DBP maintenance)	
23	Excavation Breaks	
24	Repaired Line Breaks	
25	Unknown Loss	60,000 #/VALUE!
		1,065,469
26	<b>TOTAL WATER NOT SOLD OR USED</b>	<b>1,125,469</b>
27	<b>COST OF WATER NOT SOLD OR USED</b>	<b>#/VALUE!</b>

<b>"UNKNOWN LOSS" FLOW RATE AND COST:</b>		
28	"Unknown Loss"	1,065,469
29	% "Unknown Loss"	29.3%
30	Number of Days in Period	30
31	"Unknown Loss" per Day (Gallons per Day)	35,516
32	"Unknown Loss" per Minute (GPM)	24.66
33	"Unknown Loss" Cost for Month	#/VALUE!